

# Library Membership Application and Renewal

Bernard Becker Medical Library – Washington University School of Medicine

Name (personal name required) \_\_\_\_\_

If you are changing the personal name on your membership, please indicate: yes \_\_\_\_no \_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Please indicate if this is:

- ☐ A new membership
- ☐ Renewal of an existing membership. Membership # \_\_\_\_\_

**Annual Membership Fee:                      \$300**

## **Additional Associated Service Fees**

Document Delivery & Interlibrary Loan:	\$14 per item
Photocopying by Library Staff:	\$14 per item
Research Service (special projects):	\$80 per hour
Citation Verification:	\$1.50 per citation

*I agree to abide by the policies of the Bernard Becker Medical Library and to accept responsibility for all materials and/or service fees charged to my membership card by myself and/or others within my organization. I understand that my failure to abide by the rules and policies of the Bernard Becker Medical Library may result in suspension or revocation of member privileges. New Library members will receive an identification card in the mail. Library memberships last one year (12 months) and are renewable. Library members will receive a renewal notification in the mail from the Bernard Becker Medical Library prior to expiration.*

## **PAYMENT INSTRUCTIONS:**

### **By Check:**

*Please make check payable to: Washington University*

**Please include Invoice ID and Customer ID check remittance**

*Return check to:*

*Washington University*

*P.O. Box 505505*

*St. Louis, MO 63150-5505*

### **By Credit card:**

- 1. Go to our website at Bernard Becker Medical Library**
- 2. Hover over “Using the Library”**
- 3. Click “Make a Payment”**
- 4. Select “Membership ”**
- 5. Enter Invoice Amount (given on attached invoice)**
- 6. Enter first and last name.**
- 7. Click “add to basket” to proceed to payment**